

HORNTON PARISH COUNCIL

MEETING AGENDA

08 July 2024

Members of Hornton Parish Council are hereby summoned to attend the
Parish Council Meeting.

To be held on **Monday, 8 July 2024 at 7.30pm** in the Pavilion.

AGENDA

1. Receive any apologies for absence.
2. Members' declarations of interest for items on the agenda.
3. Approve the accuracy of the minutes of the Annual Parish Council meeting held on Monday, 13 May 2024.
4. Outstanding matters/actions from previous meeting:

Action	Who
Provide photo for website	CH, CW, PH

5. Finance

5.1 Request from the PCC (Parochial Church Council) for HPC (Hornton Parish Council) to make their annual donation towards grass cutting costs with an increase of £50 to £550.

5.2 Payments and Receipts:

5.2.1 To approve the following payments already made using delegated powers:

Date	Payee	Description	Amount	Account
09.05.24	BT	Pavilion phone/broadband	£43.38	Pavilion
16.05.24	Castle Water	Pavilion water	£52.15	Pavilion
03.06.24	Sam Wheeler	Pavilion cleaning Apr 30 and May 22	£59.50	Pavilion
03.06.24	N J Chadwick	Internal Audit 23-24	£75.00	PC
03.06.24	Alistair Mills	Salary May	£418.17	PC
03.06.24	Kirsty Buttle	Salary May and stationery	£215.38	PC
03.06.24	HMRC	Tax May	£47.00	PC
10.06.24	BT	Pavilion phone/broadband	£43.38	Pavilion
17.06.24	Castle Water	Pavilion water May 24	£52.68	Pavilion
27.06.24	Fir Tree Falconry	Mole control in verge and allotments	£130.00	PC
27.06.24	Sam Wheeler	Pavilion cleaning 28th May to 25th June	£170.00	Pavilion
27.06.24	Alistair Mills	Salary, office and expenses June	£447.16	PC
27.06.24	Kirsty Buttle	Salary and office June	£214.30	PC
27.06.24	HMRC	Tax June	£47.00	PC

5.2.2 To note the following receipts:

Date	Payment submitted by	Description	Amount	Account
14.05.24	CDC	Grant re soundproofing	£4,468.00	Pavilion
14.05.24	Post Office Cash Deposit	May Day	£880.75	Pavilion
15.05.24	Hemmings	Allotment fee	£30.00	PC
16.05.24	Jeffer	Allotment fee	£60.00	PC
21.05.24	Post Office Cash Deposit	Rent and May Day	£695.00	Pavilion
22.05.24	Hornton PCC	Pavilion hire	£45.00	Pavilion
22.05.24	Birkbeck	Pavilion parking	£50.00	Pavilion
23.05.24	Fenn	Allotment	£15.00	PC
24.05.24	Post Office Cash Deposit	Rent and May Day	£180.00	Pavilion
29.05.24	Credit 11	Rent	£67.50	Pavilion
04.06.24	CCLA	Interest	£132.79	Playground
14.06.24	Triforia	Keep fit	£60.00	Pavilion
20.06.24	OCC	Grant re VAS	£2,500.00	PC
21.06.24	Bloxham School	tbc	£120.00	Pavilion

5.2.3 To note the bank balances as at 25 June 2024

PC Current	£7,332.24
PC Savings	£40,273.85
CCLA fund (playground)	£30,000.00
Total	£77,606.09

5.2.4 To note the committee balances as at 25 June 2024

	HPC	JUMPA	Pavilion	Playground	Grand Total
Balance b/f to 07/05/2024	£26,294.09	£8,267.07	£2,028.72	£33,727.27	£70,317.15
Total Payments	£1,594.01	£0.00	£421.09	£0.00	£2,015.10
Total Receipts	£2,605.00	£0.00	£6,566.25	£132.79	£9,304.04
Balance to 25/06/2024	£27,305.08	£8,267.07	£8,173.88	£33,860.06	£77,606.09

6. Planning Report:

6.1. New planning applications received since last meeting:

Reference	Location	Proposal/ Description	Validated	Status
24/01084/CLUP	Bankside Millers Lane Hornton Oxfordshire OX15 6BS	Certificate of Lawfulness of Proposed Development for removal of existing uPVC porch and a replacement porch in local stone - to match existing buildings	01/05/2024	Application Permitted

6.2. CDC Planning decisions outstanding: Fishing Lakes - [24/00375/F](#)

7. Consider request to buy HPC owned land in order to extend parishioner's garden onto pavilion bank.
8. Consider the production of a Neighbourhood Plan
9. Consider bus stop at the top of Miller's Lane
10. Consider proposal for improved IT services – including **gov.uk** domain uptake.
11. Parish liaison meeting update – including Oxfordshire Councils Charter
12. Motocross update
 - 12.1 House buyer enquiry
13. Pavilion Report
 - 13.1 Landscaping project update
 - 13.2 Approve recommendation to go with the cheapest BT telephone and internet business package for the pavilion - £32.95 + VAT per month.
 - 13.3 Additional cooking equipment for the pavilion update
 - 13.4 Waterlogged football field update
14. Allotments Report
15. Roads & Highways Report including Speedwatch
 - 15.1 Muddy water in Millers Lane update
 - 15.2 20 mph limit update – on some sat navs!
 - 15.3 Agree speed sign type and details
 - 15.4 Speedwatch equipment
16. JUMPA Report
 - 16.1 Fir tree investigation
17. Playground Report
 - 17.1 Consider application for a memorial tree at the playground
18. Clerk's Report
 - 18.1 Planning notification clarification from Cherwell District Council
 - 18.2 Financial payments to HPC
 - 18.3 Meeting dates for 2025
 - 18.4 Litter picker appeal
19. Motion to remove public in order to discuss confidential issue.

Alistair Mills - Clerk, Hornton Parish Council