

HORNTON PARISH COUNCIL

6 March 2024

Members of Hornton Parish Council are hereby summoned to attend a Parish Council Meeting.

To be held on **Monday, 11 March 2024 at 7.30pm** in the Pavilion.

AGENDA

1. Apologies for absence
2. Members' declarations of interest for items on the agenda
3. Approve the accuracy of the minutes of the Parish Council meeting held on Monday, 12 February 2024.
4. Proposal to remove any members of the public present in order to discuss an urgent point of procedure.
5. Outstanding matters/actions from previous meeting

Action	Who
Provide quotes for mower fleet work	SW, PB, AM
Prepare for website photo at next meeting	AM, KB, CW, PH
Ensure council e-mail access	ALL

6. Mower fleet clarification
7. Agree cost of mower fleet updates (£1,300) and maintenance (<£700)
8. Finance

8.1 Payments and Receipts:

8.1.1 To approve the following payments already made using delegated powers:

Date	Payee	Description	Amount	Account
08.02.24	BT	Pavilion phone	£39.59	Pavilion
14.02.24	ICO	Data Protection Fee	£35.00	PC
16.02.24	Castle Water	Pavilion water	£21.91	Pavilion
26.02.24	Paul Burden	Ink cartridge	£24.99	Playground
26.02.24	Alistair Mills	Salary and office February	£408.20	PC
26.02.24	Kirsty Buttle	Salary, office, and ink cartridge February	£229.42	PC
26.02.24	HMRC	Tax February	£45.80	PC
28.02.24	Quietco Ltd	Deposit for pavilion soundproofing	£7,480.80	Pavilion
29.02.24	SSE	Final invoice for Oct 23	£7.98	Pavilion
01.03.24	Monika Cleaning Services	Pavilion cleaning 4 visits Feb	£180.00	Pavilion

8.1.2 To note the following receipts:

Date	Payment submitted by	Description	Amount	Account
19.02.24	Square	Big breakfast income	£44.74	Pavilion
19.02.24	G&J Hall	Big breakfast income	£258.42	Pavilion
23.02.24	National Lottery	Grant re soundproofing village hall	£8,000.00	Pavilion
04.03.24	CCLA	Interest	£125.04	Playground

8.1.3 To approve payment of the following invoices:

Payee	Description	Amount	Account
Banbury IT Wizard	Antivirus 12 months	£35.00	PC
OALC	Annual membership	£168.00	PC
Community First Oxfordshire	Annual membership	£55.00	Pavilion
Matthew Bonham	Clearing Brambles football field	£300.00	PC

8.1.4 To note the bank balances as at 5th March 2024

PC Current	£3,257.70
PC Savings	£36,030.35
CCLA fund (playground)	£30,000.00
Total	£69,288.05

8.1.5 To note the committee balances as at 5th March 2024

	HPC	JUMPA	Pavilion	Playground	Grand Total
Balance b/f to 06/02/2024	£20,456.54	£8,142.90	£7,430.14	£33,303.96	£69,333.54
Total Payments	£718.42	£0.00	£7,730.28	£24.99	£8,473.69
Total Receipts	£0.00	£0.00	£8,303.16	£125.04	£8,428.20
Balance to 05/03/2024	£19,738.12	£8,142.90	£8,003.02	£33,404.01	£69,288.05

9. To agree any required amendments to the asset register including:

- 9.1. Addition of folding tables purchased in Dec 23 - £590
- 9.2. Addition of new JUMPA mower purchased in October 2023 - £471
- 9.3. Removals in relation to mowers, strimmers, and gang mowers
- 9.4. Any other additions in relation to mowers, strimmers, and gang mowers
- 9.5. Any other amendments and confirmation of new asset register value

10. To consider whether to increase the pay scale point for the Clerk and RFO by 1 point to SCP 26 as of 1st April 2024 resulting in an increase of 46p per hour on the current scale rates.

11. Planning Report:

11.1. New planning applications received since last meeting:

Reference	Location	Proposal/ Description	Validated	Status
24/00375/F	Os Parcels 7685 6871 8775 1582 3675 3173 1865 0250 8545 7331 1724 And Part 0006 Adjoining Stratford Road A422 Wroxton	Formation of two fishing lakes, two nursery lakes, the siting of 15 accommodation lodges, 8 pods, a management building and ancillary vehicular access, parking and landscaping	16/02/2024	Under Consultation

11.2. CDC Planning decisions outstanding: Nothing presently of interest

11.3. Hanley planning appeal

12. Motocross update

13. Pavilion Report

13.1 To (*officially*) agree Acoustic treatment costs - £12,000

13.2 Repairs to fencing investigation

13.3 Cleaning charge increase (£19 to £22.50 ph - >18%)

13.4 Agree £300 charge for bramble clearance

13.5 Investigate a bigger cooker

14. Allotments Report

14.1 Agree purchase of hardcore (£50 ton bag) to solve excessive wheel rutting

15. Roads & Highways Report including Speedwatch

15.1 Muddy water in Millers Lane

15.2 Mirror at the junction of Millers Lane and Townend

15.3 20 mph limit progress

15.4 Traffic signage survey results

15.5 The tree at Thorn Cottage

15.6 Drain by the green

16. JUMPA Report

16.1 Possible water loving plant

17. Playground Report

18. Dog bin changes

19. Clerk's Report

19.1 Website Reorganistion

19.2 Phone – OALC recommend

19.3 Risk assessment

20. To extend thanks to Kevin Wain and the other volunteers for the recent litter pick. Agree the purchase of 6-8 litter pickers (@<£20). Note that there is another pick proposed for the end of Summer.

21. Note Gigaclear internet cabling activities

22. Possible free defibrillator at the pavilion – but installation cost will be incurred.

23. Parish + Annual meeting

Alistair Mills - Clerk, Hornton Parish Council