

# HORNTON PARISH COUNCIL

8 November 2023

Members of Hornton Parish Council are hereby summoned to attend a  
Parish Council Meeting.

To be held on **Monday, 13 November 2023 at 7.30pm** in the Pavilion

## AGENDA

1. Apologies for absence
2. Members' declarations of interest for items on the agenda
3. Approve the accuracy of the minutes of the Parish Council meeting held on Monday, 11 September 2023
4. Outstanding matters/actions from previous meeting
  - 4.1 Recruitment of a new Clerk + training & equipment
5. Councillor vacancies following resignation of Martin Jones and Holly Busby
  - 5.1 Co-Option of Chris White as new councillor
6. Finance
  - 6.1 Payments and Receipts:
    - 6.1.1 To approve the following payments already made using delegated powers:

Date	Payee	Description	Amount	Account
08.09.23	BT	Pavilion telephone	£40.21	Pavilion
25.09.23	Netwise	Website 22/09/23-21/09/24	£420.00	PC
29.09.23	Monika Cleaning Services	Pavilion cleaning - 4 visits September	£152.00	Pavilion
29.09.23	Fiona Donaldson	Salary and office Sep	£314.42	PC
29.09.23	Kirsty Buttle	Salary and office Sep	£199.12	PC
29.09.23	HMRC	Tax Sep	£115.20	PC
30.09.23	Unity Bank	Bank account fee	£18.00	PC
04.10.23	Ian Donaldson	Mower for JUMPA	£595.00	JUMPA
04.10.23	Clear Councils	Parish Insurance	£794.88	PC
04.10.23	Fir Tree Falconry	Mole control in play area	£110.00	Playground
09.10.23	BT	Pavilion telephone	£39.90	Pavilion
13.10.23	Julian Philcox Planning	Professional services re planning	£5,976.00	PC
19.10.23	OALC	Training re planning - Clerk	£66.00	PC
19.10.23	OALC	Training re agendas and minutes - Clerk	£72.00	PC
26.10.23	Cherwell District Council	Emptying 4 dog bins - 6 months	£267.70	PC
26.10.23	Monika Cleaning Services	Pavilion cleaning - 4 visits October	£152.00	Pavilion
26.10.23	Fiona Donaldson	Salary and office October	£314.42	PC
26.10.23	Kirsty Buttle	Salary and office October	£198.92	PC
26.10.23	HMRC	Tax October	£115.40	PC
23.10.23	CPRE	Annual membership	£36.00	PC
03.11.23	Moore	2022-23 external audit	£252.00	PC

6.1.2 To note the following receipts:

Date	Payment submitted by	Description	Amount	Account
13.09.23	CDC	Precept	£7,500.00	PC
18.09.23	Post office cash deposit	Croquet funds	£403.50	Pavilion
20.09.23	Southern Electric	Refund re meter reading	£141.67	Pavilion
27.09.23	Post office cash deposit	Hall hire	£165.00	Pavilion
27.09.23	Triforia	Keep fit	£45.00	Pavilion
30.09.23	Unity Bank	Interest	£247.97	PC
03.10.23	COIF	Interest	£122.80	Playground
06.10.23	Credit 103	Croquet funds	£22.50	Pavilion
18.10.23	Anonymous	Donation	£5,976.00	PC
31.10.23	Post office cash deposit	Progressive dinner & hall hire	£540.00	Pavilion
02.11.23	Triforia	Keep fit	£60.00	Pavilion
02.11.23	COIF	Interest	£137.23	Playground

6.1.3 To note the bank balances as at 6<sup>th</sup> November 2023

PC Current	£3,262.54
PC Savings	£37,773.66
CCLA fund (playground)	£30,000.00
<b>Total</b>	<b>£71,036.20</b>

6.1.4 To note the committee balances as at 6<sup>th</sup> November 2023

	HPC	Jumpa	Pavilion	Playground	Grand Total
Balance b/f to 04/09/2023	£18,310.42	£8,337.90	£6,055.71	£33,219.67	£65,923.70
Total Payments	£9,205.06	£595.00	£384.11	£110.00	£10,294.17
Total Receipts	£13,723.97	£0.00	£1,422.67	£260.03	£15,406.67
<b>Balance to 06/11/2023</b>	<b>£22,829.33</b>	<b>£7,742.90</b>	<b>£7,094.27</b>	<b>£33,369.70</b>	<b>£71,036.20</b>

6.2 Proposal to make a contribution of up to £120 towards a replacement laptop for use by the RFO. The laptop will not be an asset of Hornton Parish Council as the cost is shared with 8 other councils.

6.3 To note receipt of the agreed increased salary pay scales to be backdated to 1<sup>st</sup> April 2023 for the employees who are on the SCP system

6.4 To review the draft budget for 2024-25 – meeting required – January deadline!

6.5 To note that the updates to the bank mandate relating to Cllr Busby, and Cllr Jones are no longer required due to the resignations of both councillors.

## 7. Planning Report:

### 7.1 New planning applications received since last meeting:

Reference	Location	Proposal/ Description	Validated	Status
<a href="#">23/02882/TCA</a>	Barn Cottage Eastgate Hornton OX15 6BT	T1 Oak, T2,T3 +T4 Ash Reduce removing up to 5m in height and 3m from tips in spread. 10% thin of remaining canopy. These trees form a composite canopy and are causing excessive shading into my clients house and back garden. T5 Holly. Fell With its dark foliage and congested canopy this tree causes excessive shading. My client feels that removing this tree will make a significant difference to the light in the garden and house.	17/10/2023	Case Officer Assigned
<a href="#">23/02754/DISC</a>	Formerley Varneys Garage Quarry Road Hornton Banbury OX15 6DF	Discharge of Condition 7 (vision splays) of 22/01758/REM	13/10/2023	Under Consultation
<a href="#">23/02836/TCA</a>	Street Record Millers Lane Hornton	T1 x Holly Removal. Holly branches are dangerous and are hanging at eye level on a frequently used public path. 02: The tree roots are destabilising a large stone dry wall belonging to The Gables. 03: The tree is excessively shading my daughter's bedroom located on the west side of our house. 04: The tree roots are on the public path thus not on anyone's property but either the OCC or CCC.	06/10/2023	Case Officer Assigned
<a href="#">23/02653/DISC</a>	Starveall Barn Quarry Road Hornton Oxfordshire OX15 6DF	Discharge of Condition 3 (schedule of materials and finishes - roof) of 22/02066/F	26/09/2023	Under Consultation

7.2 CDC Planning decisions outstanding: Nothing presently of interest

7.3 Planning Application 22/02935/FUL re-submission – Anaerobic Digester at Tysoe

8. Motocross update
9. Nominating the Dun Cow public house an asset of community value
10. Bus service survey update
11. Pavilion Report
12. Allotments Report
13. Roads & Highways Report including Speedwatch
  - 13.1 Quarry Road and Millers Lane mud and water issues
14. 20 mph proposal update
15. JUMPA Report
  - 15.1 To approve payment of £100 to local builders who dug a trench to alleviate the flood water situation.
16. Playground Report
17. Proposed council meeting dates for 2024
18. Proposal to exclude the public and the press from the meeting in order to discuss a staff-related issue.

*Alistair Mills - Clerk, Hornton Parish Council*