

## HORNTON PARISH COUNCIL

### Draft minutes of the Parish Council Meeting held on Monday, 10 July 2023 at 7.30pm in the Pavilion

**Present:** Cllrs. Paul Burden, Callum Harris (Vice Chair), Martin Jones, John Offord (Chair), Andrew Overton, Steve Woodcock, Clerk: Fiona Donaldson

1. **To receive apologies for absence** – Holly Busby and Kirsty Buttle.
2. **Members’ declarations of interest for items on the agenda** – none were received.
3. **To approve the accuracy of the minutes of the Annual Parish Council meeting held on Monday, 22 May 2023** – minutes were approved and signed.
4. **Outstanding matters/actions from previous meeting:** Recruitment of new Clerk – the present Clerk confirmed that a signed contract had been received from Amy Cavendish and that Amy would take over the Clerk position from 1 August. The current RFO will work along side Amy to train her take over the accounts.
5. **Finance:** Report will be presented at the next meeting as RFO away on holiday.
6. **Planning Report:**
  - 6.1. **New planning applications received:** None received.
  - 6.2. **CDC Planning decisions outstanding:** The councillors reviewed previous planning applications which are still under review with CDC.

<u>Reference No.</u>	<u>Location</u>	<u>Proposal/ Description</u>	<u>Status</u>	<u>PC Decision</u>
23/01713/TCA	St John The Baptist Church, Church Lane, Hornton, Banbury, OX15 6BY	T2 x Yew - Approximate height 12 metres. Large amounts of dead wood present, especially within top 3 metres of canopy. Adjacent utility lines to west. -Reduce height and width of canopy by up to 3.5 metres, leaving suitable clearance from utility lines. Remove dead wood. Raise lower canopy to 2.5 metres to allow for maintenance of grounds.	Case officer assigned	No objections
23/00848/F	The Dun Cow West End Hornton Oxfordshire OX15 6DA	Conversion with alterations of bottle store into ancillary residential accommodation.	Under consultation	No objections
23/00849/LB	The Dun Cow West End Hornton Banbury OX15 6DA	Conversion with alterations of bottle store into ancillary residential accommodation	Under consultation	No objections
23/00673/DISC	Brooks Cottage 1 Church Lane Hornton OX15 6BY	Discharge of Conditions 3 (treatment of the floors), 4 (details of internal services and service routes), 5 (roof of the outbuilding a detailed method statement), 6 (doors and/ windows), 7 (internal joinery), 9 (stone sample	Under consultation	No objections

		panel), 10 (roof slate samples) and 12 (proposed roof insulation) of 21/02912/LB		
23/00742/DISC	Brooks Cottage 1 Church Lane Hornton OX15 6BY	Discharge of Conditions 3 (method statement for roof of the outbuilding), 4 (external joinery details of the doors and/ windows), 6 (Stone sample panel) and 7 (slate sample) of 21/02911/F	Under consultation	No objections

### 6.3 CDC Planning Decisions: Councillors reviewed planning applications passed by CDC.

Reference No.	Location	Proposal/ Description	Status
23/00722/TCA	The Claverings Millers Lane Hornton Banbury OX15 6BS	T1 x Pine - removal. T2 x Juniper - removal. T3 x Norway Maple - Crown lift to a height of up to 5.5 metres above the highway.	Application permitted.
23/00657/F	Greenhaven Pages Lane Hornton Oxfordshire OX15 6BX	Single storey rear extension and installation of Ground Mount Solar PV system installation to front	Application permitted.
23/00041/TCA	Bankside Millers Lane	T1 x Walnut. Mature situated in centre of rear private garden. Pollard reducing height and spread up to 3m from tips to enable light to rest of garden.	Application permitted.

7. **Councillors' Responsibilities to be discussed and agreed** – responsibilities were discussed and agreed. The Clerk to distribute to members of the PC, update the list and publish on the noticeboard and website.
8. **Motocross update:** Cllr. Woodcock updated the meeting regarding the Planning Committee meeting being held on Thursday, 13 July at 4pm.
9. **Pavilion Report-** the pavilion is in a good position financially due to a few successful events held recently. Also the building is in good condition with maintenance up-to-date. Cllr. Overton is going to get quotes for sound proofing the ceiling. The village croquet event is being held on Sunday, 27 August.
10. **Allotments Report** – the mower had to be scrapped but Roger Belamy donated one and Adrian at Gibbs fixed it in his own time, the PC thanked Adrian. There are 3 people on the waiting list and 3 tenants have agreed to give up ½ their plots.
11. **Roads & Highways Report** – Cllr. Jones explained that there isn't any money in the Council's budget to carry out extensive works on the road and drains- there is a short term mentality which will only create more problems of erosion and damage in the long run. However, the Dragon Patcher will do repairs to the pot holes on the whole of the road from Bell Street to the A422 Stratford Road. The Road sweeper came but didn't do a very good clean up job. The Hornton residents are using Fix My Street which is helpful. Speedwatch starts 11 July 2023.
12. **JUMPA Report** – Glen Walther dug a trench by the fence to the Manor's land which quickly filled up with water. Ian Harris and Ian Donaldson recently did a thorough clean up and repainted the court's white lines. Cllr. Woodcock to arrange new signs and include "in case of emergency contact the Parish Council Clerk..."
13. **Playground Report** – The playground is in good condition, new signs have been put up including a no glasses sign.
14. **Correspondence received** – None received.

- 15. Other items to note** – Residents near the Pavilion asked if they could extend their garden down part of the bank. It was agreed that this was a complicated matter and would also set an unsustainable precedent.

Meeting closed: 8.25 pm

Date of next meeting : Monday, 11 September 2023

Signed

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John Offord, Chair

Date

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