

HORNTON PARISH COUNCIL

Minutes of a meeting of Hornton Parish Council
held on Monday, 13 March at 7.30pm in the Pavilion

Present: Cllrs. Paul Burden (PB), Calum Harris (CH), John Offord (Chair), Andrew Overton (AO), Michael Palmer (MP), Steve Woodcock (SW), Fiona Donaldson (Clerk)

1. **To receive apologies for absence** – Kirsty Buttle (RFO).
2. **Members’ declarations of interest for items on the Agenda** – No declarations of interest.
3. **To approve the accuracy of the minutes of the Parish Council meeting held on Monday, 13 February 2023** – Minutes approved.
4. **Outstanding matters/actions from previous meeting:** (i) Defibrillator – AO has informed the Head of Hornton Primary School that the PC have agreed to pay to install a Defib but cannot provide further funding or apply for funding as allowance previously used for Defib at the Methodist Church - no feedback has been received from the School as yet. (ii) Coronation celebrations and gift – village celebrations are being arranged at the Dun Cow over the weekend. Clerk to ask RFO if the grant to hire the pub etc is still available. The PC agreed to purchase @75 mugs, CH counted @61 children in the village – Clerk to order.
5. **Finance:**
Payments and Receipts:
a) Payments already made using delegated powers were approved.

Date	Payee	Description	Amount	Account
14.02.23	ICO	Data Protection Fee	£35.00	PC
24.02.23	Southern Electric	Pavilion electricity 5 Nov to 6 Feb	£677.13	Pavilion
28.02.23	David Martin	Wine fridge	£594.00	Pavilion
28.02.23	Joe Bridson Arboricultural	Tree removal	£977.50	PC
28.02.23	Glen Walther Builders Ltd	Repairs to drystone wall	£100.00	Playground
28.02.23	Fiona Donaldson	Salary February	£314.22	PC
28.02.23	Kirsty Buttle	Salary February	£199.12	PC
28.02.23	HMRC	Tax February	£115.40	PC
28.02.23	Fiona Donaldson	Ink cartridge	£37.35	PC
28.02.23	Fir Tree Falconry	Mole control	£70.00	PC
28.02.23	Fir Tree Falconry	Mole control	£85.00	Playground
28.02.23	Monika Cleaning Services	Pavilion cleaning February - 4 visits	£152.00	Pavilion
01.03.23	Banbury IT Wizard	Laptop repair and 1 year Office 365 and Anti virus	£279.00	PC

- b) Payment of the following invoices were approved.

Payee	Description	Amount	Account
Community First Oxfordshire	Annual subscription	£50.00	Pavilion
Fiona Donaldson	Salary & office March	£314.42	PC
Kirsty Buttle	Salary & office March	£198.92	PC
HMRC	Tax March	£115.40	PC
BT Group Ltd	Pavilion Phone/Broadband	£33.54	Pavilion

c) The following receipts were noted.

Date	Pymt submitted by	Description	Amount	Account
10.02.23	The Warriner	Use of the Pavilion	£350.00	Pavilion
10.02.23	The Warriner	Use of JUMPA	£500.00	JUMPA
22.02.23	Mr Bead	Pavilion hire	£135.00	Pavilion
23.02.23	Girobank	Various pavilion income	£174.00	Pavilion
01.03.23	Triforia	Keep fit	£48.00	Pavilion
03.03.23	COIF	Interest	£88.56	Playground
06.03.23	Morris	Hall hire	£96.00	Pavilion

d) The bank balances as at 6th March 2023 were noted.

PC Current	£3,079.40
PC Savings	£29,087.10
CCLA fund (playground)	£30,000.00
Total	£62,166.50

e) The committee balances as at 6th March 2023 were noted.

	HPC	Jumpa	Pavilion	Playground	Grand Total
Balance b/f to 08/02/2023	£17,263.77	£7,678.66	£6,678.12	£32,940.11	£64,560.66
Total Payments	£2,027.59	£150.00	£1,423.13	£185.00	£3,785.72
Total Receipts	£0.00	£500.00	£803.00	£88.56	£1,391.56
Balance to 06/03/2023	£15,236.18	£8,028.66	£6,057.99	£32,843.67	£62,166.50

f) **Asset Register:** Proposed and agreed. RFO to add the fridge to the Asset Register. It was also noted that the values on the asset register, particularly in relation to the Pavilion and its contents, may no longer be sufficient for insurance purposes. It was agreed that the Clerk and Councillors should review the Asset Register and inform the RFO of any areas where they feel a new value may need to be sought for insurance purposes in order to include these new values on the insurance policy before the next renewal.

6. Planning Report:

6.1. **New planning applications received:** None received.

6.2. **CDC Planning decisions outstanding:** No new outstanding decisions.

6.3 CDC Planning Decisions:

Reference No.	Location	Proposal/ Description	Status
23/00041/TCA	Bankside Millers Lane	T1 x Walnut. Mature situated in centre of rear private garden. Pollard reducing height and spread up to 3m from tips to enable light to rest of garden.	Application permitted.

7. **Motocross update** The Chair and SW updated the rest of the PC with recent developments surrounding the Planning Committee Meeting held on Thursday, 9 March. Planning and Legal advice will be required for the next planning meeting. PC agreed that the money ring-fenced in the budget for Motocross £2,000 could be used to cover costs and were in full support of taking all measures to address the continuing issue of the Motocross planning application. Thanks was given for all the hard work by the Chair, SW and other individuals in the village.
8. **Recruiting a new Councillor** – Clerk to check with CDC regarding election cost and process. Vice Chair to be agreed at APCM.
9. **Pavilion Report** – Very positive as more events planned at the Pavilion increasing the income. Drama events being arranged by Kevin and Jane Wain who are receiving lots of interest.
10. **Allotments Report** - Clerk to send invoices to allotment keepers for rent and to encourage payment by BACS. PC agreed that the rents would be increased by £10 at the beginning of 2024 and allotment keepers will be informed on this year’s invoices so they will have plenty of warning. All plots are being rented and there are four names on the waiting list.
11. **Roads & Highways Report** – PB mentioned that brown water was pouring down Miller’s Lane after the heavy rain and more drains were needed to stop water running into the village. CH to speak to Duncan Dawes. PC will decide who takes over responsibility for Roads & Highways after a new Councillor has been elected/co-opted.
12. **JUMPA Report** - Nothing to report except the usual problem with water. CH has not received a response from Thames Water since reporting a clean water leak.
13. **Playground Report** – The wall has been re-built. The posts will be concreted back in for the roundabout when the weather improves. The Clerk’s email address on the playground sign is the old one – rather than change the sign which will be expensive it was suggested linking the email to the new Clerk’s email – Clerk to investigate.
14. **Correspondence received:** i) British Spring Clean 2023 - Clerk to contact previous organiser.
15. **Other items to note** – Cars parked near the corner of The Green/Bell Street are a hazard. SW to speak to those involved to advise that the greens are protected and therefore no parking is allowed.

Meeting closed at 8.38pm.

Signed

Date