

HORNTON PARISH COUNCIL

Minutes of a meeting of Hornton Parish Council held on
Monday, 16 January 2023 at 7.30pm in the Pavilion

Present: Cllrs Paul Burden, Calum Harris, John Offord (Chair), Steve Woodcock, Michael Palmer, Andrew Overton, Fiona Donaldson (Clerk), Kirsty Buttle (RFO)

1. **To receive apologies for absence** – Tim Hewlett (Vice Chair)
2. **Members’ declarations of interest for items on the Agenda** - None.
3. **Finance:**
 - a) To approve the following payments already made using delegated powers: Proposed and agreed.

Date	Payee	Description	Amt	Acct
02.12.22	Monika Cleaning Services	Pavilion cleaning October - 5 visits	£170.00	Pavilion
02.12.22	Paul Burden	Ink cartridge	£18.00	Playground
02.12.22	Fiona Donaldson	Salary and allowance Nov	£220.20	PC
02.12.22	Kirsty Buttle	Salary and allowance Nov	£132.48	PC
02.12.22	HMRC	Tax November	£85.80	PC
02.12.22	Monika Cleaning Services	Pavilion cleaning November - 4 visits	£136.00	Pavilion
04.01.23	Andrew Overton	Cutlery for Pavilion	£447.00	Pavilion
09.12.22	BT Group Ltd	Pavilion Phone/Broadband	£33.54	Pavilion
13.12.22	Castle Water	Pavilion water	£91.46	Pavilion
20.12.22	Fiona Donaldson	Salary and allowance Dec	£220.20	PC
20.12.22	Kirsty Buttle	Salary and allowance Dec	£132.48	PC
20.12.22	HMRC	Tax December	£85.80	PC
28.12.22	Monika Cleaning Services	Pavilion cleaning December - 3 visits	£102.00	Pavilion
20.12.22	Ian Donaldson	Mower service	£205.46	Jumpa
31.12.22	Unity	Bank account fee	£18.00	PC
09.01.23	BT Group Ltd	Pavilion Phone/Broadband	£33.54	Pavilion

- b) To approve payment of the following invoices: Proposed and agreed.

Payee	Description	Amt	Acct
Glen Walther	Pavilion boiler repair	£96.00	Pavilion
Fiona Donaldson	Salary and Office January	£314.42	PC
Kirsty Buttle	Salary and Office January	£199.12	PC
HMRC	Tax January	£115.20	PC

- c) To note the following receipts: Noted.

Date	Payee	Description	Amt	Acct
29.11.22	Triforia	Keep fit	£36.00	Pavilion
02.12.22	COIF	Interest	£66.20	Playground

02.12.22	Credit 51	Funds raised for mugs and National Grid	£202.19	PC
06.12.22	Morris	Hall hire	£48.00	Pavilion
31.12.22	Unity	Interest	£60.27	PC
03.01.23	Triforia	Keep fit	£12.00	Pavilion
03.01.23	Girobank	Hall hire	£140.00	Pavilion
03.01.23	Southern Electric	Refund due to actual meter reading	£682.93	Pavilion
04.01.23	COIF	Interest	£77.50	Playground

d) To note the bank balances as at 10th January 2023 – Noted.

PC Current	£29,087.10
PC Savings	£6,041.59
CCLA fund (playground)	£30,000.00
Total	£65,128.69

e) To note the committee balances as at 10th January 2023 – Noted.

	HPC	Jumpa	Pavilion	Playground	Grand Total
Balance B/F as at 09/11/2022	£18,525.01	£7,884.12	£6,803.02	£32,723.41	£65,935.56
Total Payments	£894.96	£205.46	£1,013.54	£18.00	£2,131.96
Total Receipts	£262.46	£0.00	£918.93	143.7	£1,325.09
Balance to 10/01/2023	£17,892.51	£7,678.66	£6,708.41	£32,849.11	£65,128.69

- f) To consider and agree the budget and resulting precept for the 2023-24 financial year – After some discussion the following amendments to the budget were requested:
- Increase projected end of year spend on the play area maintenance by £1000 due to repairs being required on the roundabout with costs currently unknown.
 - Increase Pavilion Misc/general items budget for next year by £500 to allow for the purchase of a new fridge.
 - Due to notification of a further application on the MotoX site a budget line of £2000 (plus additional VAT) for MotoX legal costs should be added.
 - A new earmarked reserve of £2000 for any unexpected tree work should be added to the reserves.
 - Due to the PC's desire to ensure there is no increase in the precept this year it was agreed that the general reserve amount should be reduced to £16,848.

It was proposed and agreed to set a budget of £24,751 resulting in a precept of £15,000 with the difference being funded by income in 2023-24. **RFO to submit precept demand.**

- g) Any other items: The PC approved the following expenses: i) Replacement blades £100 and fitting/setting up £150 for the gang mowers for the Pavilion field. ii) Drinks fridge for Pavilion £450 plus £45 delivery excl. VAT. iii) £750 towards King's Coronation village celebrations.

The PC discussed the email sent from Cherwell District Council regarding the MotoX and it was agreed the Clerk would contact the Planning Department to find out more information.

Meeting closed @ 8:01pm

Signed..... Date.....