

# HORNTON PARISH COUNCIL

Minutes of a meeting of Hornton Parish Council  
held on Monday, 13 February at 7.30pm in the Methodist Church

**Present:** Cllrs. Calum Harris, Tim Hewlett (Vice Chair), John Offord (Chair), Steve Woodcock, Michael Palmer, Fiona Donaldson (Clerk)

1. **To receive apologies for absence** – Cllr. Paul Burden, Kirsty Buttle (RFO)
2. **Members’ declarations of interest for items on the agenda** – None.
3. **To approve the accuracy of the minutes of the Parish Council meeting held on Monday, 12 December** – The minutes were proposed, agreed and signed.
4. **Outstanding matters/actions from previous meeting:**
  - i) Defibrillator – The RFO applied to the Community Fund for a second defibrillator to be situated at the Pavilion but they were unable to take the application any further as we have already received funding for the original defibrillator at the Methodist Church. They suggested relocating the unit. **Cllr. Overton to contact the School and explain the situation.** The PC agreed to pay for the installation if the School decide to go ahead and provide one. li) Coronation celebrations and funding: Cllr. Overton informed the PC that the Pavilion Committee were not keen to arrange a Coronation event. The Coronation funding is only for the hire of a venue or equipment so could be put towards using the Pavilion. The PC agreed that holding a Sunday afternoon tea party would be the best option. **Cllr. Harris to speak to Isabelle Harris and liaise with Cllr. Overton.** PC agreed to source Coronation mugs for the village children, **Clerk to find out quantity required.**
5. **Finance Report:**

**Payments and Receipts:**

a) Payments already made using delegated powers were approved:

| Date     | Payee                    | Description                          | Amt     | Acct     |
|----------|--------------------------|--------------------------------------|---------|----------|
| 27.01.23 | Paul Burden              | Door closer                          | £13.00  | Pavilion |
| 27.01.23 | Monika Cleaning Services | Pavilion cleaning January - 5 visits | £170.00 | Pavilion |
| 08.02.23 | BT Group Ltd             | Pavilion phone/broadband             | £33.54  | Pavilion |
| 08.02.23 | Fiona Donaldson          | Printer ink cartridges               | £37.35  | PC       |

b) Payment of the following invoices were approved:

| Payee                  | Description                           | Amt     | Acct  |
|------------------------|---------------------------------------|---------|-------|
| Bourton Drain Services | Investigation works near tennis court | £150.00 | JUMPA |

c) The following receipts were noted:

| Date     | Payment submitted by | Description     | Amt    | Acct       |
|----------|----------------------|-----------------|--------|------------|
| 13.01.23 | Morris               | Hall hire       | £36.00 | Pavilion   |
| 27.01.23 | Cheque payment       | Hall hire party | £60.00 | Pavilion   |
| 30.01.23 | Square               | TBC             | £42.25 | Pavilion   |
| 02.02.23 | Triforia             | Keep fit        | £48.00 | Pavilion   |
| 02.02.23 | COIF                 | Interest        | £91.00 | Playground |
| 06.02.23 | Morris               | Hall hire       | £96.00 | Pavilion   |

c) The bank balances as at 8<sup>th</sup> February 2023 were noted:

|                        |                   |
|------------------------|-------------------|
| PC Current             | £5,473.56         |
| PC Savings             | £29,087.10        |
| CCLA fund (playground) | £30,000.00        |
| <b>Total</b>           | <b>£64,560.66</b> |

- Cllr. Overton asked if the Playground money could be put into a CCLA investment account as will make a better return and the risk is minimal. **Clerk to ask RFO.**

d) The committee balances as at 8<sup>th</sup> February 2023 were noted:

|                              | HPC               | Jumpa            | Pavilion         | Playground        | Grand Total       |
|------------------------------|-------------------|------------------|------------------|-------------------|-------------------|
| Balance b/f to 10/01/2023    | £17,892.51        | £7,678.66        | £6,708.41        | £32,849.11        | £65,128.69        |
| Total Payments               | £628.74           | £0.00            | £312.54          | £0.00             | £941.28           |
| Total Receipts               | £0.00             | £0.00            | £282.25          | £91.00            | £373.25           |
| <b>Balance to 08/02/2023</b> | <b>£17,263.77</b> | <b>£7,678.66</b> | <b>£6,678.12</b> | <b>£32,940.11</b> | <b>£64,560.66</b> |

## 6. Planning Report:

### 6.1. New planning application decided:

| <u>Reference No.</u> | <u>Location</u>               | <u>Proposal/ Description</u>  | <u>Status</u>         | <u>PC Decision</u> |
|----------------------|-------------------------------|---|-----------------------|--------------------|
| 23/00041/TCA         | Bankside Millers Lane Hornton | T1 x Walnut. Mature situated in centre of rear private garden. Pollard reducing height and spread up to 3m from tips to enable light to rest of garden. | Case Officer Assigned | No objection.      |

7. **Motocross update** – Discussion of conditions: The PC responded to the CDC conditions and the response has been uploaded to the consultee section on the Planning application. A meeting

via Zoom with CDC has been arranged on Thursday, 16 February between the Chair John Offord, Cllr. Steve Woodcock, Gemma Magnuson (Senior Planning Officer at CDC) and Nat Stock and Jane Law (Enforcement). Results of the meeting will be fed back to the PC. The Chair John Offord and Cllr. Woodcock also had a Zoom meeting with the Chair and Clerk of Shenington with Alkerton PC and they have also sent a strong response to CDC and have support from their residents. The PC thanked Roger Corke, Chris and Steve Woodcock for all their hard work.

8. **Future meeting dates to be agreed** – Dates were agreed.
8. **Pavilion Report:** i) Cllr. Overton thanked Jan and Graham Hall and the volunteers for all their hard work making the Big Breakfast such a successful and enjoyable event, 60+ attended and raised £300. ii) The wine fridge has been bought and installed. iii) Kevin Wain is re-invigorating drama at the Pavilion. iv) The Pavilion has had a clear out. v) The School have asked for permission to put up a storage shed on JUMPA next to the shed Glen Walther is putting up for the Pavilion. Cllr. Woodcock, (JUMPA representative) is concerned that the JUMPA area will look an eyesore with so many storage sheds. **Cllr. Overton to let the School know that putting up any further sheds in this area is on hold at present and the PC are looking into the situation as the School may be able to share a shed.** vi) The lighting and heating are working efficiently.
9. **Allotments Report:** No report.
10. **Roads & Highways Report:** i) **Road repairs** - some repairs have been carried out but focusing on the verges by the brook. ii) **Drainage improvements on Millers Lane** - there is no further updates on the water situation, Oxford and Cherwell DC are waiting for funding. **Cllr. Hewlett to send the Clerk a consolidated report and names, contact numbers for whoever takes up the responsibility of Roads & Highways.** iii) **Speed Watch Group** - Martin Jones is meeting the Speed Watch Group - Broughton, Swacliffe and Tadmarton. **Martin Jones to send regular reports to the PC.** iv) **Vehicle activated sign (VAS)** - Cllr. Hewlett had a site meeting with Dave Catling of Oxfordshire County Council regarding installing VAS at Bell Street and Millers Lane. The signs have to be fitted 100 metres inside the current traffic speed signs and there are posts already in place (Millers Lane bus stop post and the post at the entrance to Hart View) - Mr Catling has approved these sites in writing. Bell Street sign could be solar powered but the bus stop area is too shady. To purchase a basic battery run speed sign is @£3,260 (additional battery £72, data capture £300, solar panel £720, delivery £100). The PC could purchase one battery driven unit and rotate between the two sites. **The PC agreed to carry out a speed survey before committing to purchasing a sign.** The PC thanked Tim for his commitment, hard work and research.
11. **JUMPA Report:** i) **Water leak** - Bourton Drain Services carried out a survey but didn't need to use a camera when they carried out their investigation of the flood by JUMPA which kept the costs down. Water was running well @ 4ft down. As advised by Bourton Drains, Cllr. Harris has contacted Thames Water to report a clean water leak (Thames Water have to investigate a clean water leak in a public place and can test for chlorine). ii) Sheds – concern about the need for three sheds on the JUMPA site - Cllr. Woodcock asked for any further sheds to be put on hold and the need for more storage looked into.
12. **Playground Report:** No report.
13. **Correspondence received:** (i) **Anne Joyner – First Aid Courses** – the PC discussed subsidising a course by St John's Ambulance for 15 people at £1,596. The training is expensive so the PC

suggest that a survey is carried out to find out how many people in the village already have First Aid training. **Clerk to contact Anne Joyner.**

- 14. Other items to note:** i) Cllr. Hewlett has sadly resigned as Vice Chair of the PC and this is his last meeting. The PC thanked Tim for his hard work and commitment especially with Roads & Highways and he will be very much missed by us all. ii) **Car parking** - Cllr. Overton mentioned that there are considerably less cars parked around the village greens.

Meeting closed @ 8.50pm

Signed..... Date.....