

HORNTON PARISH COUNCIL

Minutes of a meeting of Hornton Parish Council
held on Monday 21 November at 7.30pm in the Pavilion

Present: Cllrs Paul Burden, Calum Harris, Tim Hewlett (Vice Chair), John Offord (Chair), Steve Woodcock, Michael Palmer, Fiona Donaldson (Clerk), Kirsty Buttle (RFO)

1. **To receive apologies for absence** – None.
2. **Members’ declarations of interest for items on the Agenda** – None.
3. **To approve the accuracy of the minutes of the Parish Council meeting held on Monday, 3 October 2022** – The minutes were proposed, agreed, and duly signed.
4. **Outstanding matters/actions from previous meeting:** (i) Motocross – The Clerk has not yet managed to get a reply from the relevant people at CDC to arrange a meeting re Motocross. **It was agreed that the Clerk will suggest a couple of January dates to Cherwell District Council (CDC) to give them enough time to try to fit it in.** (ii) Defibrillator – Cllr Overton was going to ask the school if they would be willing to make a donation to the cost of another defibrillator but it is not known what the response was to this in Cllr Overton’s absence. **RFO to apply to The National Lottery Community Fund for a grant to cover the cost of a new defibrillator, cabinet, and electrical installation.** (iii) Uneven flagstone pavement – **Clerk to contact residents of The Manor re repairing.** (iv) The water at JUMPA has come back. **Cllr Palmer to obtain a quote for some camera work in the area to help find out what the problem may be.** (v) Cllr Burden has had a look at the verge outside the playground to see if it would be possible to make some of the verge into a parking area. He believes that to do this the PC would first need to bury the BT cable in that area. **Cllr Harris and Cllr Burden to find out if the cable is live as if it is no longer in use it may be acceptable to remove the cable.** (vi) Speedwatch – A parishioner has volunteered to lead the Hornton Speedwatch programme. The Parish Council (PC) is grateful to the parishioner for taking this on and look forward to receiving Speedwatch Reports from the group every 6 months. (vii) Leylandii – Cllr Harris and Cllr Palmer have obtained quotes for the removal of the Leylandii on the edge of the playing field. After consideration it was agreed to accept the quote from Joe Bridson of £1150 including VAT. This quote also includes the retention of some of the Cedar wood for use in the village at a later date. **Cllr Harris to pass on the quote received to the owner of the trees in the neighbouring garden and find out if they wish to proceed with the quote. If the parishioner agrees to go ahead they should instruct the contractor to complete their work and Cllr Harris to instruct the contractor to go ahead with the PC tree work.** The contractor has agreed that he can give a 15% discount if both jobs are done together.
5. **Finance Report:**

Payments and Receipts:

a) To approve the following payments already made using delegated powers: Proposed and agreed.

Date	Payee	Description	Amt	Acct
30.09.22	Unity	Bank account fee	18.00	PC
10.10.22	BT Group Ltd	Pavilion broadband	33.85	Pavilion

01.11.22	CDC	Dog bin emptying	253.97	PC
01.11.22	Monika Cleaning Services	Pavilion cleaning 12th and 26th September	68.00	Pavilion
01.11.22	Julie Stanley	Invoice printing and ring binder for pavilion	55.48	Pavilion
01.11.22	Moore	External audit 21/22	360.00	PC
01.11.22	Playsafety Ltd	Annual inspection	105.00	Playground
01.11.22	Fiona Donaldson	Salary and allowance Oct	220.20	PC
01.11.22	Kirsty Buttle	Salary and allowance Oct	132.68	PC
01.11.22	HMRC	Tax October	85.60	PC
08.11.22	BT Group Ltd	Pavilion Phone/Broadband	33.54	Pavilion

b) To approve payment of the following invoices: Proposed and agreed

Payee	Description	Amt	Acct
Monika Cleaning Services	Pavilion cleaning - October x 5	170.00	Pavilion

c) To note the following receipts: Noted.

Date	Pymt submitted by	Description	Amt	Acct
30.09.22	Unity	Interest	13.63	PC
04.10.22	COIF	Interest	43.13	Playground
24.10.22	Triforia	Keep fit	36.00	Pavilion
25.10.22	Girobank	Various fundraising	689.00	Pavilion
02.11.22	COIF	Interest	51.69	Playground
02.11.22	Gardening Club	Rent	220.00	Pavilion
02.11.22	Morris	Hall hire	60.00	Pavilion

d) To note the bank balances as at 9th November 2022: Noted.

PC Current	£26,908.73
PC Savings	£9,026.83
CCLA fund (playground)	£30,000.00
Total	£65,935.56

e) To note the committee balances as at 9th November 2022: Noted.

	HPC	Jumpa	Pavilion	Playground	Grand Total
Balance B/F as at 28/09/22	£20,785.40	£7,884.12	£5,988.89	£32,733.59	£67,392.00
Total Payments	£2,274.02	£0.00	£190.87	£105.00	£2,569.89
Total Receipts	£13.63	£0.00	£1,005.00	94.82	£1,113.45
Balance to 09/11/22	£18,525.01	£7,884.12	£6,803.02	£32,723.41	£65,935.56

6. Planning Report:

6.1. New planning applications received : Since Agenda distributed the following planning applications were received:

<u>Reference No.</u>	<u>Location</u>	<u>Proposal/ Description</u>	<u>Status</u>	<u>PC Decision</u>
22/03310/F	The Gables, Millers Lane, Hornton OX15 6BS	Ground mounted solar array designed to provide renewable energy to the property directly and through an energy storage system built into the proposed installation.	Under Consultation	No objection
22/03326/CLUE	Manor Farm Bungalow, Hornton, Banbury, OX15 6DB	Certificate of Lawfulness of Existing Development for demolition of existing buildings and erection of replacement dwelling and ancillary open store/byre and stables with associated hardstanding	Under Consultation	No objection

6.2. CDC Planning decisions outstanding:

<u>Reference No.</u>	<u>Location</u>	<u>Proposal/ Description</u>	<u>Status</u>	<u>PC Decision</u>
22/03100/F	Bay Tree House Bell Street Hornton Banbury OX15 6DB	Demolition of existing single storey rear extension, erection of new two storey rear extension and associated landscaping works	Under Consultation	No objection to extending the property but the PC are concerned about the size of the extension.
22/03101/LB	Bay Tree House Bell Street Hornton Banbury OX15 6DB	Demolition of existing single storey rear extension, erection of new two storey rear extension and associated landscaping works	Under Consultation	As above

6.3 CDC Planning Decisions: No new decisions.

- 7. Motocross update** – No update.
- 8. Pavilion Report** – The Pavilion Committee has requested to renew their membership with Community First Oxfordshire at a cost of £50 per year. The PC agreed to this renewal. **RFO to make payment.** It has been noted that the electricity bills have been based on estimates which are much higher than the actual reading so an actual reading as at 31st October has been submitted and it is hoped a credit will be raised in due course.
- 9. Allotments Report** – The water storage is working well. There are 4 people on the waiting list for allotments so it may be worth considering asking plot holders who have full plots whether any of them would like to downsize and split their plot into 2 plots.
- 10. Roads & Highways Report** – There has been some success with road repairs – those reported that met the Oxfordshire County Council (OCC) criteria for repair were done within around 10 days but there are others that do not yet meet the criteria. Cllr Hewlett is continuing discussions with the relevant authorities regarding the water issue on Millers Lane. It is on the list to be sorted but they but can't give

a timeframe as they are very behind on their works schedule. Wroxton and Balscote Parish Council (WBPC) have installed a number of Vehicle Activated Signs which can be moved around between different locations. Cllr Hewlett has spoken to someone at WBPC about the signs and they advised that they had significant challenges from OCC about their installation and they were self funded. The signs cost around £3.5k each. The signs have a direct impact in reducing speeding but they also record details of the number of vehicles passing the device along with speeds which can be useful data to decide if other speed reduction measures are required. **Cllr Hewlett to research the situation with OCC re installing VASs, possible locations within the parish, and associated costs.**

11. **JUMPA Report** – The only issue at the moment is the excess water in the area. The mower has stopped working again so is currently with Piles for repair.
12. **Playground Report** – The roundabout has now been dismantled – the bearing and the shaft will be repaired – costs to be confirmed. Electricity from the pub was used for 3 days to remove sections of the roundabout but the pub owners will not charge the PC for the electricity used. **Clerk to send a letter of thanks to the pub.**
13. **Correspondence received:**
 - (i) Maggie Higgins and Kate Fricke – Traffic calming and light up speed warning signs – As per the discussions under item 10 it was agreed that the **Clerk should contact the parishioners to advise that the PC are looking into this further.**
 - (ii) Luke Hassam – Car re-charging point on street lamp on Bell Street – After some discussion it was agreed that there are a number of issues with this proposal, in particular the proximity to a corner/junction and the way in which the electricity would be charged for therefore the PC do not wish to pursue this suggestion. **Clerk to advise parishioner of the PC’s decision.**
14. **Other items to note** – There has been a complaint about one of the dog bins not having been emptied. CDC have been contacted and they have advised it will be emptied asap. It was agreed that an extraordinary meeting should be held in January in order to agree the budget and precept for 2023-24. **RFO to e-mail potential dates to all.**
15. **Review of Clerk and RFO salary working from home allowance:** Exclude the public and press as well as Clerk and RFO to allow discussion of the following item which is staff related and therefore confidential. After some discussion it was agreed to move the Clerk and RFO to SCP25 from 1st Jan 2023 and the home working allowances will be increased to £26 each from the same date.

Meeting closed @ 9:24pm

Signed..... Date.....