

HORNTON PARISH COUNCIL

Minutes of a meeting of Hornton Parish Council
held at the Pavilion on Monday, 3 October 2022

Present: Cllrs P. Burden, Calum Harris, T. Hewlett (Vice Chair), J. Offord (Chair), A. Overton, S. Woodcock, F. Donaldson (Clerk)

1. **To receive apologies for absence** - Kirsty Buttle (RFO)
2. **Members' declarations of interest for items on the Agenda** – No declarations of interest
3. **To approve the accuracy of the minutes of the Parish Council meeting held on Monday, 11 July 2022** – The minutes were approved and signed
4. by the Chair.
5. **Outstanding matters/actions from previous meetings:**
 - i) Village trees inspection – Clerk to arrange a map of the village trees for Cllr. Harris to get quotes. **FD/CH**
 - ii) Right Community Action – Clerk to contact local Parish Councils again. **FD**
5. **Finance**
 - a) **Payments and Receipts:**
 - i) Approved the following payments already made using delegated powers:

Date	Payee	Description	Amt	Account
11.07.22	BT Group Ltd	Pavilion phone	£59.39	Pavilion
27.07.22	CDC	Parish election charges	£100.00	PC
05.08.22	Monika Cleaning Services	Cleaning 04,11, 18, 25/07/22	£136.00	Pavilion
08.08.22	BT Group Ltd	Pavilion phone	£59.03	Pavilion
22.08.22	Southern Electric	Electricity 11 May to 4 Aug	£58.78	Pavilion
30.08.22	David Martin	Keysafe and TEN for Pavilion	£81.78	Pavilion
30.08.22	Julie Stanley	Float silver	£32.24	Pavilion
30.08.22	PPL PRS Ltd	Music Licence Pavilion	£139.20	Pavilion
30.08.22	Sibford Ferris Parish Council	Contribution to RFO occupational glasses	£34.07	PC
30.08.22	Fiona Donaldson	Salary and allowance Aug	£220.20	PC
30.08.22	Kirsty Buttle	Salary and allowance Aug	£132.48	PC
30.08.22	HMRC	Tax Aug	£85.80	PC
06.09.22	Monika Cleaning Services	Pavilion cleaning 02 and 22 August	£68.00	Pavilion
06.09.22	David Martin	Reimbursement drinks for Croquet Tournament 28 Aug	£211.59	Pavilion
08.09.22	BT Group Ltd	Pavilion Phone/Broadband	£39.30	Pavilion
20.09.22	Netwise	Website and domain	£420.00	PC

22.09.22	CPRE	Annual membership	£36.00	PC
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ii) Approved payment of the following invoices:

Payee	Description	Amt	Account
Fiona Donaldson	Salary and allowance Sep	£220.40	PC
Kirsty Buttle	Salary and allowance Sep	£132.48	PC
HMRC	Tax Sep	£85.60	PC
BHIB	Annual Parish Insurance	£765.09	PC

iii) The following receipts were noted:

Date	Payment submitted by	Description	Amt	Account
14.07.22	Triforia	Keep fit	£12.00	Pavilion
25.07.22	Girobank	Hall hire	£126.00	Pavilion
02.08.22	COIF	Interest	£27.35	Playground
08.08.22	Morris	Hall hire	£36.00	Pavilion
30.08.22	Square	Bar sales 28 Aug	£29.62	Pavilion
30.08.22	Square	Bar sales 28 Aug	£137.52	Pavilion
31.08.22	Girobank	Cash income from event 28 Aug	£581.00	Pavilion
01.09.22	Triforia	Keep fit	£12.00	Pavilion
02.09.22	Public Sector Deposit	Interest	£41.21	Playground
12.09.22	Square	History group hall hire	£9.82	Pavilion
12.09.22	Square	History group hall hire	£16.21	Pavilion
16.09.22	CDC	Precept	£7,500.00	PC
20.09.22	Morris	Hall hire	£24.00	Pavilion
21.09.22	Girobank	Hall hire	£344.00	Pavilion
23.09.22	Credit 47	Hall hire	£48.00	Pavilion
28.09.22	Triforia	Keep fit	£48.00	Pavilion

iv) The bank balances as at 6th July 2022 were noted:

PC Current	£28,378.80
PC Savings	£9,013.20
CCLA fund (playground)	£30,000.00
Total	£67,392.00

v) The committee balances as at 6th July 2022 were noted:

	HPC	Jumpa	Pavilion	Playground	Grand Total
Balance B/F as at 06/07/22	£13,807.81	£7,884.12	£5,450.03	£32,665.03	£59,806.99
Total Payments	£1,522.41	£0.00	£885.31	£0.00	£2,407.72
Total Receipts	£8,500.00	£0.00	£1,424.17	68.56	£9,992.73
Balance to 28/09/22	£20,785.40	£7,884.12	£5,988.89	£32,733.59	£67,392.00

- To ratify a decision made to take out a 3 year parish insurance policy agreement with BHIB to start 1st October 2022 at a cost of £765.09 for the 1st year - *Note – due to the need to cancel the meeting scheduled for 19th September due to the Period of National Mourning and the insurance renewal date of 1st October it was necessary for this decision to be made by a majority of councillors via e-mail. The decision was ratified by the PC.**
- Pavilion Telephone/broadband connection – The PC confirmed that the contract has been renewed with BT at a cost of £27.95 + VAT.** The PC thanked the RFO for all the hard work and effort to arrange this new contract and saving the Pavilion money.
- To note receipt of the External Auditor’s Report and Certificate for the 2021/22 financial year and to consider any issues raised.** The PC noted receipt.
- The Councillors agreed to message the rest of the Council once they have authorised payments.

6. Planning Report:

6.1. New planning applications received:

<u>Reference No.</u>	<u>Location</u>	<u>Proposal/ Description</u>	<u>Status</u>	<u>PC Decision</u>
22/02876/DISC	Formerly Varneys Garage Quarry Road Hornton	Discharge of Conditions 2 (stone sample) & 3 (slate sample) of 22/01758/REM	Under Consultation	No objection

	Banbury OX15 6DF			
22/02776/DISC	Varneys Garage Quarry Road Hornton Banbury OX15 6DF	Discharge of Conditions 6 (comprehensive intrusive investigation), 7 (scheme of remediation) and 8 (remedial works) of 21/00766/OUT	Under Consultation	No objection
22/02066/F	Starveall Barn Quarry Road Hornton Oxfordshire OX15 6DF	The main farm barn single storey extension roof change from slate to lead, and the cow barn roof from Onduline to slate.	Under Consultation	No objection
22/02067/LB	Starveall Barn Quarry Road Hornton Oxfordshire OX15 6DF	The main farm barn single storey extension roof change from slate to lead, and the cow barn roof from Onduline to slate.	Under Consultation	No objection
22/01604/CM	Hornton Grounds Quarry Hornton	To continue the development permitted by permission MW.0089/14 (open storage within class B8) to amend condition 8 to limit the storage uses permitted to palletted natural stone products only - MW.0061/22	Observations	No objection
22/01423/F	Land At Hornton Grounds Quarry Stratford Road Hornton OX15 5HH	Variation of condition 11 (use of land) of 16/00736/F - The Section 73 application seeks the removal of this condition and its replacement with the following condition: 'No use other than stone storage shall be carried out on the site until details of the surfacing and drainage of the site have been submitted to and approved in writing by the Mineral Planning Authority'	Under Consultation	No objection

Planning Application 21/02769/F: Since the agenda was distributed CDC sent an email regarding a planning committee being held on Thursday, 6 October at 4pm. Chair John Offord and Cllr. Woodcock to draft a response and Clerk to contact CDC to arrange for the Chair to represent the PC. **FD**

7. **Motocross update:** Clerk to set up regular Zoom meeting with Alex Chrusciak with Chair and Cllr. Woodcock "so that we are kept informed and consulted on general developments and timescales; that there is no oversight in consulting and/or informing us of specific, crucial areas or decisions where we should be invited to make submissions/comments; that we are suitable involved in any eventual conditions of usage that will be applied, if and when the MX track re-opens on a commercial basis, because hundreds of homeowners will not have to not only live with these conditions – impacting hugely on our residential amenity – but also monitor and report on adherence to these conditions, due to the lack of CDC enforcement resource". **FD**
8. **Position of village defibrillator:** Wendy Whitehead, Head of Hornton School asked if the PC could discuss moving the defibrillator to the Pavilion. The cost of a new defibrillator is @£1,150 and it was agreed that the best option would be to look into the cost of installing a second defibrillator at the Pavilion.
9. **Church clock:** Churchwarden John Bridgeman contacted the Chair regarding the fixing and refurbishment of

the Church clock. The PC agreed to contribute £1,000 towards the costs and also suggested making the Church clock a village cause like ie. JUMPA so that donations could be made by village fundraising events.

10. **Recruitment:** (i) Michael Palmer was co-opted as a new Councillor. (ii) Clerk to research salary/working from home allowance for recruiting a new Clerk but will remain as Clerk for the present.
11. **Pavilion Report:** Cllr. Overton to give Glen Walther the RFO's email address so that Pavilion invoices can be sent direct speeding up payment. Cllr. Overton thanked David Martin for all his work and being a first class Pavilion Secretary. The Pavilion needs more regular bookings. Clerk/RFO to find out if the Pavilion would be included in the Government energy price cap. **AO/FD/KB**
12. **Allotment Report:** Fuel costs were lower this Summer as the allotment area did not need to be mowed as often as usual. John Fox Charity: CCLA has now be sorted. Cllr. Harris is now registered and Cllr. Mckenzie has been removed.
13. **Roads & Highways Report:** The sixth monthly check on the roads is about to take place. Cllr. Hewlett has reported issues on Fix My Street. Trying to get the chicane sorted by the brook. The drainage at the top of Millers Lane has improved but the weather has been dry.
14. **JUMPA Report:** Due to the dry weather the area next to JUMPA is not so wet. We will have to wait until the problem comes back and then start the process again with Thames Water and the Environmental Agency. An AGM will be held end October.
15. **Playground Report:** Regular inspections are taking place. Cllr. Burden and Harris have been working on the roundabout and will remove the centre plate with help. Clerk to contact ROSPA regarding the yearly inspection. The PC discussed the issue of parking outside the playground and agreed to look at reducing the grass verge. The PC agreed to investigate legality (Highways), how much to remove and costs. Cllr. Burden to also check whether here are cables in the verge. **FD/PB**
16. **Correspondence received:** (i) A couple of parishioners have contacted the PC regarding the re-laid flagstones by the water pump which are not level and a trip hazard. Clerk to contact Felix Francis to see if they can be levelled out. **FD** (ii) A request has been received by a parishioner for the red netting along Eastgate to be removed. **SW**
17. **Other items to note:** (i) Speedwatch: Cllr. Hewlett has decided to step down from Speedwatch duties. PC to recruit a new person to be responsible. Cllr. Hewlett to draft an email for Clerk to send to village. **TH/FD** (ii) Roger Bellamy is stepping down as editor of The Gossip. Anne Joyner has volunteered to take over the position. Thank you Anne. (iii) Two large Leylandi on the edge of the playing field and two in the garden of 3 Bell Street need a tree surgeon urgently. The two trees on the playing field side are keeping up the two in 3 Bell Street garden. Owner is happy to pay for the tree surgeon to remove Leylandii in their garden but the PC need to pay to remove the two in the playing field as propping up the other two. It was agreed access would be granted via the playing field. Cllr. Harris to get quotes. **CH**

The meeting closed at 9pm.

Date of next meeting: Monday, 14 November 2022

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