

HORNTON PARISH COUNCIL

6 July 2022

**Members of Hornton Parish Council are hereby summoned
to attend the Parish Council Meeting to be held on
Monday, 11 July at 7.30pm in the Pavilion**

AGENDA

1. To receive apologies for absence
2. Members' declarations of interest for items on the Agenda
3. To approve the accuracy of the minutes of the Parish Council meeting held on Monday, 16 May 2022
4. Outstanding matters/actions from previous meetings:
 - i) Missing Councillors' election papers
 - ii) Village trees inspection
 - iii) Changes to Unity Bank Mandate
 - iv) Right Community Action
5. Finance
 - a) Payments and Receipts:
 - i) To approve the following payments already made using delegated powers:

Date	Payee	Description	Amt	Account
29.06.22	Paul Burden	Ink cartridge	£16.00	PC
29.06.22	Paul Burden	Petrol can and petrol	£23.53	Playground
30.05.22	Southern Electric	Electricity 8 Feb to 10 May	£204.04	Pavilion
31.05.22	Castle Water	Pavilion water	£5.00	Pavilion
29.06.22	Monika Cleaning Services	Pavilion cleaning	£136.00	Pavilion
29.06.22	S A Palmer Electrical Services	Electrical test pavilion	£400.00	Pavilion
29.06.22	John Offord	Zoom monthly subscription	£14.39	PC
29.06.22	Fiona Donaldson	Salary, allowance, stationery reimbursement June	£300.02	PC
29.06.22	Kirsty Buttle	Salary, office allowance, postage	£133.43	PC
29.06.22	HMRC	Tax June	£85.80	PC
08.06.22	BT Group Ltd	Pavilion phone	£60.25	Pavilion
29.06.22	Cleenol Group Ltd	Blue centrefeed roll	£21.98	Pavilion
29.06.22	St John the Baptist Church	Mowing contribution for 2022	£500.00	PC
15.06.22	Castle Water	Pavilion water	£53.68	Pavilion
30.06.22	Unity	Cash/cheque handling fee	£15.60	Pavilion
30.06.22	Unity	Bank account fee	£18.00	PC
05.07.22	Monika Cleaning Services	Cleaning 06. 13, 20, 27/06/22	£136.00	Pavilion
05.07.22	Abbott Fire Group Ltd	Pavilion Fire Certificate	£179.25	Pavilion

ii) To approve payment of the following invoices:

Payee	Description	Amt	Account
John Offord	Zoom monthly 25 Jun to 24 Jul	£14.39	PC
Kirsty Buttle	Ink cartridge	£40.99	PC
Fiona Donaldson	Salary and allowance July	£220.20	PC
Kirsty Buttle	Salary and allowance July	£132.68	PC
HMRC	Tax July	£85.60	PC

iii) To note the following receipts:

a) Date	Payment submitted by	Description	Amt	Account
b) 2.05.22	Morris	Hall hire	£12.00	Pavilion
c) 2.05.22	Morris	Hall hire	£24.00	Pavilion
d) 3.05.22	The Warriner	Jumpa	£450.00	JUMPA
e) 20.05.22	CDC	Jubilee Grant	£300.00	PC
f) 31.05.22	Girobank	Pavilion	£66.00	Pavilion
g) 6.06.22	Public Sector Deposit	Interest	£21.74	Playground
h) 6.06.22	Morris	Hall hire	£48.00	Pavilion
i) 07.06.22	Triforia	Keep fit	£60.00	Pavilion
j) 07.06.22	Tyrrell	Allotment	£20.00	PC
k) 8.06.22	Credit 40	Hornton Football Club	£300.00	Pavilion
l) 21.06.22	HMRC	VAT Refund Pavilion	£473.08	Pavilion
m) 21.06.22	HMRC	VAT Refund HPC	£476.40	PC
n) 21.06.22	HMRC	VAT Refund JUMPA	£39.99	JUMPA
o) 21.06.22	HMRC	VAT Refund Playground	£20.22	Playground
p) 28.06.22	Girobank	Hall hire - party and other	£120.00	Pavilion
28.06.22	Hornton Community	Progressive Dinner	£445.00	Pavilion
28.06.22	Hornton Community	Progressive Dinner	£1,055.00	Pavilion
28.06.22	Hornton Community	Unknown	£1,000.00	??
30.06.22	Unity	Interest	£7.77	PC
04.07.22	Public Sector Deposit	Interest	£23.62	Playground
05.07.22	Triforia	Keep fit	£36.00	Pavilion
05.07.22	Morris	Hall hire	£24.00	Pavilion
05.07.22	Morris	Hall hire	£24.00	Pavilion
06.07.22	Credit 42	WI Hall hire	£60.00	Pavilion

iv) To note the bank balances as at 6th July 2022

PC Current	£21,793.79
PC Savings	£9,013.20
CCLA fund (playground)	£30,000.00
Total	£60,806.99

v) To note the committee balances as at 6th July 2022

	HPC	Jumpa	Pavilion	Playground	Grand Total
Balance B/F as at 31/03/22	£7,873.33	£6,979.13	£1,316.57	£32,595.67	£48,764.70
Total Payments	£2,419.69	£0.00	£1,742.94	£23.53	£4,186.16
Total Receipts	£8,354.17	£904.99	£5,876.40	92.89	£15,228.45
Balance to 08/06/22	£13,807.81	£7,884.12	£5,450.03	£32,665.03	£59,806.99

*Note - Discrepancy of £1k with the total bank balances relates to payment received from Hornton Community on 28.06.22 which is not yet allocated to an account

b) Proposal to cancel the BT broadband and telephone line contract for the Pavilion and open a new account with one of the following:

- Plusnet – Unlimited package - 36-54mb download speed – Line rental included - £22 per month on a 24 month contract
- Sky – 40-59mb download speed – Includes 1 digital phone line - £16.95 per month on a 12 month contract then £29.95 per month
- Sky – As above but with 4G back up if the internet goes down and unlimited calls - £39.95 per month on a 24 month contract
- Zen – Unlimited package - 31.9-54.4mb download speed – Line rental included - £41 per month on a 12 or 24 month contract – 12 month contract charges a £45 set up fee
- Vodafone – 100gb package with Gigacube on 4G - 3.8-60mbps download speed – no line rental as no line included - £30 per month on a 24 month contract

6. Planning Report:

6.1. New planning applications received and CDC planning decisions outstanding:

Reference No.	Location	Proposal/ Description	Status	PC Decision
22/01758/REM	Varneys Garage Quarry Road Hornton Oxfordshire OX15 6DF	Reserved Matters application to 21/00766/OUT - Details of access, layout, scale, appearance and landscaping	Under Consultation	
22/01571/DISC	Varneys Garage Quarry Road Hornton Oxfordshire OX15 6DF	Discharge of Condition 5 (potential contaminative uses on site) of 21/00766/OUT	Under Consultation	
22/01604/CM	Hornton Grounds Quarry Hornton	To continue the development permitted by permission MW.0089/14 (open storage within class B8) to amend	Under Consultation	

		condition 8 to limit the storage uses permitted to palleted natural stone products only - MW.0061/22		
22/01199/F	Sheraton Bell Street Hornton OX15 6DB	Single storey rear extension	Under Consultation	
22/01199/F	Land At Hornton Grounds Quarry Stratford Road Hornton OX15 5HH	Variation of condition 11 (use of land) of 16/00736/F - The Section 73 application seeks the removal of this condition and its replacement with the following condition: 'No use other than stone storage shall be carried out on the site until details of the surfacing and drainage of the site have been submitted to and approved in writing by the Mineral Planning Authority'	Under Consultation	

7. To review and adopt the following policies for the coming year:

- i) Standing Orders
- ii) Financial Regulations
- iii) Risk Management Scheme
- iv) Freedom of Information Policy

8. Clerk replacement: Advertising/salary/working from home allowance/laptop

9. Pavilion Report :

- i) Cleaner contract and payment schedule

10. Allotments Report

11. Roads & Highways Report

12. JUMPA Report

13. Playground Report

14. Correspondence received

15. Other items to note