

Draft Minutes of Pavilion Committee – 31st January 2022

Present: Glen Walther, Sarah Walther, Pete Lemon, Andrew Overton, Isabelle Harris, Julie Stanley, Kevin Wain, Ann Hemmings, David Martin, Sarah Knight

Opening Remarks

Glen welcomed David and Sarah to the committee, and all agreed it was great to have new people willing to get involved.

Pete informed the committee that he would be stepping down from the committee after this meeting. Glen and others thanked him for his contribution.

Later in the meeting David agreed to take on the role. Thank you David!

The committee would like to thank John and Jill Offord for the donation of a Henry vacuum cleaner.

We would also like to thank the Glen and the football club for cutting and strimming the perimeter of the playing field last Autumn and furthermore for Glen's ongoing maintenance of the field and the installation of new lights along the path to the car park and repairs to the car park lighting.

Pete reported that he had purchased two new bulbs for the theatre spot lights (they are on the boiler room windowsill) and two machine washable door mats for the main entrance and kitchen.

The main topic for discussion was the forthcoming May Day event.

- Andrew explained that Carol was no longer able to oversee the running of May Day
- No one person on the committee wanted to take on the role as it was agreed that a notice would be published on the village Facebook group, round robin email and the new website to see if anyone was willing to join the committee to lead this. **Andrew will ask Carol to draft this**
- This year will also be the last, after many tens of years, when Ian and Isabelle will be overseeing the planning and training for the Maypole dancing. Isabelle will be putting a note out to find a new leader for this too.
- It was agreed that charges for a pitch will be £10 for villagers and £30 for others. Pitch/stall holders can, as before, choose to donate their takings to the organisation of their choice.
- **Kevin will contact the operator of an Ice Cream van to assess his interest.**
- **Isabelle will contact the operators of the roundabout and sweet stall and the plant sales.**

Budget Update

Andrew explained the workings of Hornton Parish Council (HPC) and Pavilion Committee and how the finances are managed. This was primarily for David and Sarah, but it served as a useful reminder for the whole group.

In essence: HPC owns the Pavilion and is responsible for its finances which are overseen by Finance Officer, Kirsty Buttle. The Pavilion sub-committee are responsible for the upkeep of the building and sports field and for raising the £4,000 /annum required by HPC to cover the running costs.

There is a separate set of accounts for the Pavilion and Andrew, as the HPC representative on the Pavilion sub-committee, provides updates on income and expenditure. As of 31/10/21 the account has a balance of £2,300

Marketing

Andrew will provide an update to be posted on the new Hornton website to promote the Pavilion. There was discussion, but no action noted, about updating parents of the school about what we have to offer.

Cleaner

It was agreed that it was time to re-employ a cleaner for 2 hours a week. A rate of £15 is expected to be required. POST MEETING: Pete has passed details to David to follow up, of a cleaner (Monica) who works in the village for a number of people who is keen to find more work in the village. Her rate is £15/hr.

Our ideal cleaning time is after the school have used the hall on a Monday so that it is clean for Pilates on Monday and Keep Fit on Tuesday.

Other Business

- Kevin and Pete completed the PAT testing in December 2021
- Pete to purchase a new first aid box for the hall
- We asked Kevin to see if he could supply three more curtains for the long wall to improve the acoustics in the hall. He will also arrange to take up the existing ones and will let the committee know if any costs are incurred.

Fund Raising Events

Ideas tabled and discussed were:

1. Sports day – Sarah W to speak with Sophie to ask if she will lead this for us – Date: TBC
2. Games night – Kevin & Pete will organise this for April
3. Croquet – Andrew to lead a – 28th August
4. Sarah W is planning a theme night. Details and date TBC
5. Bingo – Julie will schedule one of her regular bingo evenings for the benefit of the Pavilion – Date: TBC
6. Horse Racing night – Pete will organise when the committee feel the time is right.

Next Meeting – Monday 28th February – 7:30pm