

HORNTON PARISH COUNCIL

Minutes of the Parish Council meeting
held at the Pavilion on Monday, 6 December 2021

Present: Cllrs P. Burden, T. Hewlett (Vice Chair), L. McKenzie, J. Offord (Chair), A. Overton, S. Woodcock, S. Yates, F. Donaldson - Clerk

1. **To receive apologies for absence** – no apologies for absence received.
2. **To receive declarations of interests** – Cllr. S. Yates – Planning Application 21/02729/TCA.
3. **To approve the accuracy of the minutes of the Parish Council meetings held on Monday, 8 November 2021** – the minutes were approved and signed as an accurate record of the meeting.
4. **Matters arising from the minutes:**
 - **AONB** – Chair sent the application form for all the councilors for comment.
 - **Dog Poo Signs** – Cllr. A. Overton to put notices up on the gates on the popular dog walks.
 - **Emergency Planning** – Cllr. Overton contacted the School to see if they have an emergency plan in place, he has not received an answer but will write to Duncan Raper, School Governor.
 - **Platinum Jubilee Street Party** – It was suggested that the street party should take place on Friday, 3 June 2022 rather than Sunday. **The PC agreed.**
5. **Finance Report** – the following payments were approved.

Payee	Details	Payment	Account
Playsafety Ltd	Annual play equipment inspection	£103.20	PLAYGROUND
Thomann (Repay P. Lemon)	Light bulbs for Pavilion	£23.00	
Zoom (Repay F. Donaldson)	Monthly Zoom subscription	£14.39	PC
Hornton Community Support Fund	Donation to Ball	£1,000	PC
F.N.Pile and Sons (Repay to I. Donaldson)	Full engine service for mower	£158.35	JUMPA
F. Donaldson	December Clerk's allowance Clerk's Salary	£6 £267.84 Total - £273.84	PC
K. Buttle	November & December (21.5 hrs) RFO's allowance RFO's Salary	£6 £265.74 Total - £271.74	PC

- 5.1 **Unity Bank payments:** The RFO suggested that the procedure for payment approval on the Unity Bank website is changed to one councillor and the RFO. The PC agreed.
Tax Assist – The RFO proposed that when the contract expires with Tax Assist that the RFO could take responsibility for payroll. **The PC agreed.**
6. **Planning Report:** No new planning applications were submitted to approve.

7. **Pavilion Report :** Cllr. Overton is arranging a Pavilion committee meeting. The Pavilion committee to discuss arranging May Day 2022. There is going to be a new production in the Pavilion in the Spring.
8. **Allotments Report:** The allotments are being put to bed, the grass had to be mowed later than usual this year after the rota had finished.
9. **Roads & Highways Report:** Cllr. Hewlett arranged a meeting on Tuesday, 14 December with Thames Water to discuss the drainage problem effecting JUMPA which caused a tree to die and the drains to overflow, Cllr. Woodcock is to join the meeting.
Cllr. Hewlett has reported the chicane which has not been completed. It was suggested that issues could be recorded with an independent third party group such as Sustrans (?) as Fix My Street is County Council run.
10. **JUMPA Report:**
(i) To receive AGM committee meeting minutes – the minutes were received.
Cllr. Woodcock informed the meeting that JUMPA is running well with a strong committee and tennis lesson bookings. The only issue is the water as mentioned in the Roads and Highways Report.
11. **Playground Report:** Cllr. Burden is investigating a new roundabout to replace the old one in Spring. The mower is falling apart and not starting. Cllr. Burden looking for a reconditioned mower with 1 year guarantee priced approximately £280. **PC agreed for the Playground to buy a new mower.** The Clerk asked if the weekly playground check lists could be sent to the RFO for retention. **Action: Cllr. Burden to discuss with the RFO at the next meeting.**
12. **Correspondence received:** Mr Langton emailed the Chair regarding the arrangements for the Platinum Jubilee street party. **Action: Cllr. Yates to speak to Mr Langton.**
13. **Other items to note:**
(i) Precept – Cllr. Burden asked if the Precept had been approved. Clerk to find out. Cllr. Burden asked to minute that he is not happy that the Precept is being increased.
(ii) Cllr. Burden was thanked for weeding the curb around Methodist Church.

Future meeting date:

The next Parish Council meeting will be held on Monday, 14 February 2022 at 7.30pm in the Pavilion.

The meeting closed at 8.30pm.

Signed

Chair, John Offord

